

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
WORK SESSION
May 15, 2008

The State Board for Community and Junior Colleges (SBCJC) met at 6:00 p.m. at the Jackson Hilton in Jackson, Mississippi, on May 15, 2008.

The following members were present: Mr. George Walker, Mr. Henry (Bubba) Hudspeth, Mr. Napoleon Moore, Mr. Bobby Steinriede, Mr. Ed Perry, and Mrs. Brenda Yonge. The following members were absent: *Mrs. Patricia (Pat) Dickens, Mr. Bruce Martin, Mr. Chip Crane, and Mr. Max Huey.*

SBCJC Staff present: Dr. Eric Clark, Dr. Debra West, Ms. Debbie Borgman, Dr. Randall Bradberry, and Mrs. Missy Saxton.

There were no guests present.

Mr. Walker opened the meeting by thanking everyone for being there. He began with Dr. Eric Clark, Executive Director.

Dr. Clark stated that he was pleased and honored to be on the SBCJC team. He announced that Dr. Randall Bradberry will be retiring at the end of June.

He presented the slogan of "Community & Jr. Colleges, Mississippi Values" to be printed on vinyl bumper stickers. Dr. Clark would like to have 2,000 stickers printed up to be distributed to all board members, community college presidents, as well as all trustees at the July conference. The board members concurred that the number of stickers, 2,000, would be a good amount to begin with.

Dr. Randall Bradberry reported that the Trustee's Conference is set for July in Biloxi and will disseminate more information regarding arrangements at the Friday meeting.

Mr. Walker asked about the possibility of a Legislative Special Session and if SBCJC would have any interests brought up. Dr. Bradberry said that with the Mississippi Department of Employment Security (MDES) legislation still in limbo, that he would be paying very close attention to their bill.

Dr. Debra West reported that on Friday's meeting, she will present information on the Workforce and Grants activities. With Career and Technical Education, she will be asking for final approval for the practical nursing accreditation manual. Itawamba CC will be requesting a location change in their practical nursing program from Tupelo to their Fulton campus, when the request was received that change necessitated moving two other programs from Fulton back to Tupelo. There will be a swapping of location, resulting in three items for ICC.

Ms. Debbie Borgman, on behalf of Mrs. Deborah Gilbert, reviewed the **Finance** agenda items as follows:

SBCJC Board Meeting Minutes
Thursday, May 15, 2008

Attachment 1 is the approval request for the Education Enhancement Fund Disbursement for May 31, 2008, in the total amount of \$3,066,095.00. This will require action on Friday.

Attachment 2 shows an update on the Education Enhancement Fund Reductions of \$2,364,000 thus far this fiscal year.

Attachments 3a and 3b show the Financial Statements for Fund 2291 and Special Funds as of April 30, 2008.

Attachment 4 is the approval request for the FY 2009 Administrative budget. This will require action.

Attachments 5a and 5b are the approval requests for the FY 2009 Z-1 budget for Support and Administration. This will require two separate actions on Friday.

Attachment 6 is the approval request for the Guidelines for Administration of Associate Degree Nursing Support FY 2009. This will require action.

Attachment 7 is the approval request for the Guide for the Disbursement of Advanced Training Center Funds for FY 2009. This will require action.

Attachment 8 is the approval request for the Guidelines for Disbursement of Education Technology Funds for FY 2009. This will require action.

Attachment 9 is the approval request for the Schedule of Disbursements for FY 2009. This will require action.

Attachment 10 shows the results of the Property Audit Inventory conducted by the State Auditor's Office.

Attachment 11a and 11b shows a review of FY 2010 Budget Request for Support and Administration. There is not an attachment for 11a, Support. Mrs. Gilbert has sent out the questionnaires to all the presidents and business managers and is requesting their input for the Support budget. Only a few had been received at this time.


Attachment 12 is the approval request for the Salary Schedule Revision. This will require action.

Attachment 13 is the approval request for Purchasing Approvals over \$25,000. (Equipment for Data Center and various other equipment up to \$45,065.00.) This will require action.

Mr. Walker asked if there were any additional items that needed to be addressed. There being no other items, the meeting was adjourned at 7:50 p.m.

SBCJC Board Meeting Minutes
Thursday, May 15, 2008

Recorded by:


Missy Saxton


Mr. Chip Crane, Vice-Chairman


Dr. Eric Clark, Executive Director